



Chess Kit Usage Policy

The HPU Library provides authorized borrowers with Chess Kits that are owned by the Library & Learning Commons. Borrowers must have a valid HPU ID and will be allowed to borrow the kits from the library. The University Library will utilize the following policy to govern the Chess Kit circulation and use. The Library and Learning Commons is not responsible for any lost, stolen, incomplete, or damaged kits.

Chess Kit Information

- Each Chess Kit will be provided with its own unique materials.
- Each Chess Kit comes with 36 pieces; 18 white and 18 black, a mat and a container.

User Policy

- The Chess Kit can be checked out for 7 days with a valid HPU ID.
- Borrowers assume responsibility for all materials checked out and are liable to remit payment for damaged, missing, and stolen items as appropriate.
- Authorized borrowers may only borrow one Chess Kit at a time.
- The Chess Kit must be returned to the Learning Commons.

There is no charge for borrowing a Chess Kit. However, a replacement fee of \$100.00 will be issued to the user's account for Chess Kits that are not returned 10 days after the due date. If a borrower fails to return a Chess Kit and fees are assessed to the account, the borrower will be responsible for paying those fees. Unpaid replacement fees and related charges will cause the borrower to be subject to any and all financial consequences as outlined on the Business Office Student Account Policies & Deadlines website (<https://www.hpu.edu/business-office/policies-deadlines.html>), up to and including registration and records holds, additional late fees, referral of balances to third party collections servicer(s), and other consequences.

Upon return of the Chess Kit the Library staff will verify that the Chess Kit is in good condition with nothing missing; returning the Chess Kit will waive a replacement fee.

Borrowers must report any lost or missing items before the Chess Kit is inspected and checked in to avoid any replacement fees. If an item is discovered to be lost or missing, the responsibility of replacement falls upon the last borrower.

Responsibilities

1. Chess Kits are in high demand and are expensive to replace. Borrowers are responsible for utilizing and caring for the Chess Kits properly while in their possession.
2. Those who violate any duly established University, state, or federal policies or laws will be held accountable. This includes, but is not limited to vandalizing, altering, or damaging the Chess Kits or HPU property.
3. **Borrowers are responsible for making sure all components of the Chess Kit are present before checking them out.**
4. **NEVER** leave the Chess Kit unattended for any reason. The borrower is solely responsible for the Chess Kit, and damage or replacement fees will be assessed to the individual to whom the Chess Kit was checked out.

I understand and agree with all the terms listed above in the HPU Library & Learning Commons.

Print Name

Unicard #

Signature

Date