**HAWAI‘I PACIFIC UNIVERSITY**

**HUMAN SUBJECTS PROJECT**

**AMENDMENT/MODIFICATION/RENEWAL FORM**

This form must be fully completed and attached to changes made to a research project. This includes any changes in content or form, to the protocol, Informed Consent form, or any supportive materials (such as advertisements, revised instruments, etc.). Submit

1 (one) copy of the completed Amendment/Modification/Renewal Form, Appendix C and applicable materials to the IRB Chair via [irbchair@hpu.edu](mailto:irbchair@hpu.edu).

Date:

Principal Investigator:

Co-Investigators:

Faculty Advisor (if student):

Department\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Protocol #: The protocol number is available on Appendix A, IRB Application Form, next to the signature of approval by the IRB Chair. The protocol number begins with the digits: 5604.

Project Title: Achieving Success: The Role of Encouragement in Persistent Behaviors

Current Status of Project: **(check one)**

\_\_\_\_\_Currently in Progress (Subjects Entered)

\_\_\_\_\_Closed to Subject Entry (Remains Active)

\_\_\_\_\_Project Not Yet Started (No Subjects Entered)

\_\_\_\_\_Inactive/Cancelled

THE PROJECT HAS BEEN CHANGED AS FOLLOWS:

\_\_\_\_\_Protocol Modified

\_\_\_\_\_Study Methods

\_\_\_\_\_Study Instruments

\_\_\_\_\_Modified Consent Form

\_\_\_\_\_Change of Investigator1

\_\_\_\_\_Additional Investigators/Key Personnel2

\_\_\_\_\_Protocol Amendment

\_\_\_\_\_Addendum (New) Consent Form

\_\_\_\_\_Additional Funding\*

\*If proposal has been submitted to a federal agency, submit one copy of the *Research Plan/Project Description* section of the grant application.

**NOTE:** If the funding title differs from the Human Subjects Protocol Title or additional investigators will be added to the project, the Modification Form must clarify these changes. Specify all changes here, or attach an additional page to this form.

**1.** For a "change in principal investigator," the signatures of both new and old Principal Investigator are required on this form. Attach an additional letter from new Principal Investigator indicating the change in responsibility of the research.

**2.** Include a brief description of background, expertise, and involvement in the project. Do the

changes affect subject participation (e.g. procedures, risks, costs, etc.)? If YES, and the project is

in progress or not yet started, the consent form must reflect these changes. **NOTE:** Indicate in

bold or highlight all changes on the modified Informed Consent form(s).

BRIEF SUMMARY OF PROPOSED CHANGE(S) Attach additional pages as necessary:

REASON FOR PROPOSED CHANGE(S):

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Signature of Principal Investigator(s) & Date

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Signature of Faculty Advisor (For student protocols) & Date

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**TO BE COMPLETED BY IRB**

Date Received\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Comments:

IRB APPROVAL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_