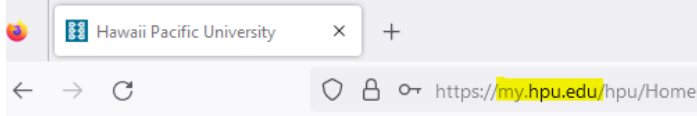


REGISTRAR'S OFFICE
Uploading a Photo for Your
Student ID

STEP 1

Open a web browser and type my.hpu.edu into the URL.



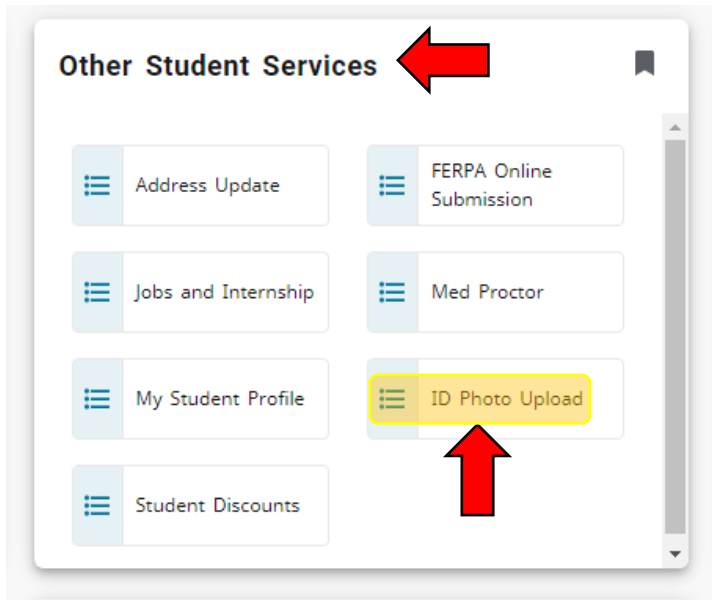
STEP 2

Sign in with your username and password.



STEP 3

In the Other Student Services card, click on "ID Photo Upload".



STEP 4

Scroll down and click on "Click to submit a new photo".

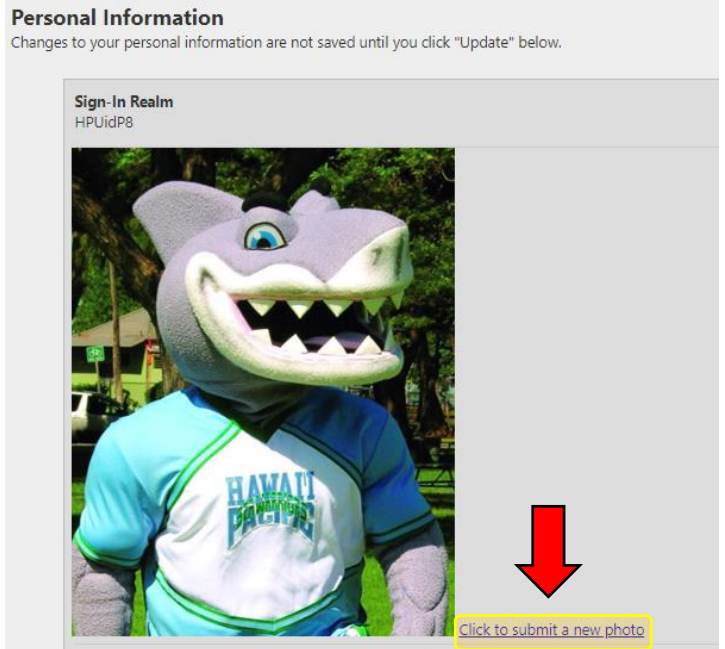


PHOTO REQUIREMENTS

1. Should be cropped slightly above the head to middle of the chest.
2. Should be taken against a plain, light background.
3. Must be a color photo.
4. Must not include sunglasses, hat, mask, or other facial covering.
5. Must be faced directly towards the camera, with eyes open.
6. Must meet HPU standards - cannot be enhanced in any way (i.e. no lenses, filters, text, emoji, stickers, etc.) and cannot contain other individuals or pets.

NOTE: Please allow approximately 3-5 business days for review and processing. You will receive an automated email if your photo has been approved or denied.