



# AOYAMA GAKUIN UNIVERSITY (TOKYO)

## Fact Sheet for Student Exchange Program 2024-25

General Information	
<b>Office Dealing with Student Exchange Program</b>	International Center 4-4-25 Shibuya, Shibuya-ku, Tokyo 150-8366 Phone: +81-3-3409-8462 Fax: +81-3-3409-7923
<b>Contact Persons at Aoyama Campus</b>	Inbound Exchange (Partner University students coming to AGU) Inbound Exchange Team Email: <a href="mailto:exchange@aoyamagakuin.jp">exchange@aoyamagakuin.jp</a> Outbound Exchange (AGU students to Partner Universities) Outbound Exchange Team Email: <a href="mailto:agu-outbound1@aoyamagakuin.jp">agu-outbound1@aoyamagakuin.jp</a>
<b>Locations of the Campuses and Academic Departments</b>	<b><u>Aoyama Campus</u></b> 4-4-25, Shibuya, Shibuya-Ku, Tokyo, JAPAN 150-8366 - 7 Academic Schools/Colleges: Literature; Education, Psychology & Human Studies; Economics; Law; Business; International Politics, Economics & Communication; Cultural and Creative Studies <b><u>Sagamihara Campus</u></b> 5-10-1, Fuchinobe, Chuo-Ku, Sagamihara, Kanagawa, JAPAN 252-5258 - 4 Academic Schools/Colleges: Science & Engineering; Social Informatics; Global Studies & Collaboration (Japan Studies Program); Community Studies
<b>Related Websites</b>	Inbound Exchange Program Website: <a href="https://www.aoyama.ac.jp/en/admission/exchange/">https://www.aoyama.ac.jp/en/admission/exchange/</a> University Website: <a href="http://www.aoyama.ac.jp/">http://www.aoyama.ac.jp/</a> Aoyama Gakuin Website: <a href="https://www.aoyamagakuin.jp/">https://www.aoyamagakuin.jp/</a>
Academic Information	
<b>Academic Calendar</b>	<b><u>Spring 2024 (1<sup>st</sup> Semester)</u></b> End of March: Arrival to Japan End of March to Early April: Orientation week Early April to End of July: Classes are held End of July to Early August: Final Exam Period  <b><u>Fall 2024 (2<sup>nd</sup> Semester)</u></b> Early September: Arrival to Japan Mid-September: Orientation week Mid-September to End of January: Classes are held End of January to Early February: Final Exam Period  <a href="https://www.aoyama.ac.jp/en/campuslife/academic_calendar.html">https://www.aoyama.ac.jp/en/campuslife/academic_calendar.html</a>

<p><b>Japanese Courses for Exchange Students (optional courses)</b></p>	<p><b><u>Aoyama Campus</u></b>  Japanese Language &amp; Culture Classes  - Japanese (A),(B),(C) and (D) subjects: 4 classes per week  -Society and Culture of Japan  - Japanology: 1 class per week</p> <p><b><u>Sagamihara Campus</u></b>  Japanese Language &amp; Culture Classes  - Japanese (A),(B),(C) and (D) subjects: 4 classes per week  - Society and Culture of Japan  - Japanology: 1 class per week</p> <p><b>IMPORTANT NOTES:</b></p> <ol style="list-style-type: none"> <li>1) <b>A certain level of Japanese proficiency (JLPT N4 or equivalent) will be required to register for credit-earning Japanese language courses from the spring 2024 semester.</b></li> <li>2) <b>No-credit earning Japanese language courses for beginners taught in English is scheduled to start in the spring 2024 semester (free of charge).</b></li> <li>3) Taking Japanese language courses are optional. Students who will take ONLY English-taught courses do not necessary apply to the above.</li> </ol>
<p><b>Course Syllabus</b></p>	<p><a href="http://syllabus.aoyama.ac.jp/">http://syllabus.aoyama.ac.jp/</a>  NOTE: For every Academic Year, course information and the English course list will be updated at the end of March.</p>
<p><b>List of Courses taught in English (Undergraduate)</b></p>	<p><a href="https://www.aoyama.ac.jp/en/admission/exchange/course.html">https://www.aoyama.ac.jp/en/admission/exchange/course.html</a></p>
<p><b>Course Restrictions for Exchange Students</b></p>	<p>MBA program, Physical Education classes, Teacher’s Certificate courses, Foreign Language courses for Japanese students, some courses offered by the Department of Education, and courses that are not open to the exchange students</p> <p>NOTES: Graduate students may be accepted on a limited basis subject to approval from the academic staff based on academic objectives. Most courses are taught in Japanese. A high level of Japanese proficiency is mandatory for most of the graduate programs.</p>
<p><b>Minimum Number of Credits</b></p>	<p>14 credits per semester</p>
<p><b>Course Registration</b></p>	<p>Register online during the registration period after attending the course registration orientation upon arrival</p>
<p><b>Transcripts Issuance Timing</b></p>	<p><b><u>Spring (1<sup>st</sup> Semester)</u></b>  Grade Report (in Japanese, on student portal): <b>Early September</b>  Official Transcript (in English): <b>Late September</b></p> <p><b><u>Fall (2nd Semester)</u></b>  Grade Report (in Japanese, on student portal): <b>Early March</b>  Official Transcript (in English): <b>April</b></p> <p><b>IMPORTANT NOTE:</b> AGU cannot issue an official transcript earlier than the specified months above.</p>
<p><b>Application for Inbound Exchange Program</b></p>	
<p><b>Duration of Exchange</b></p>	<p>1 semester or 1 full-year (two semesters)</p>
<p><b>Required G.P.A</b></p>	<p><b>G.P.A. 2.5 (4.0 scale) or above</b>  NOTE: If G.P.A. is not on a 4.0 scale, please submit a ‘Verification of Academic Standing’ written by the International Office Director that states that the student has scored on average or above average in his or her official grades.</p>
<p><b>Required Language Proficiency</b></p>	<p><b><u>Aoyama Campus</u></b>  <u>Literature; Education, Psychology &amp; Human Studies; Economics; Law; Business; International Politics, Economics &amp; Communication; Cultural and Creative Studies</u></p>

	<p>A) have studied Japanese for more than 1 year, and have JLPT N5 or equivalent OR B) Japanese Proficiency NOT REQUIRED if the applicant will take only English-taught courses. Instead, student must have the following English Proficiency: TOEFL iBT 68 or IELTS 5.5 or higher, unless English native (*)</p> <p>NOTE: B) does not apply to Graduate level applicants. Courses at Graduate level are taught in Japanese. Therefore a high level of Japanese ability is mandatory.</p> <p><b>Sagamihara Campus</b></p> <ul style="list-style-type: none"> <li>• <b>Social Informatics, Science &amp; Engineering, Community Studies</b></li> </ul> <p>- have studied Japanese for more than 1 year, and have JLPT N5 or equivalent</p> <ul style="list-style-type: none"> <li>• <b>Global Studies and Collaboration (Japan Studies Program),</b></li> </ul> <p>A) have studied Japanese for more than 1 year, and have JLPT N5 or equivalent OR B) Japanese Proficiency NOT REQUIRED if the applicant will take only English-taught courses. Instead, the student must have the following English Proficiency: TOEFL iBT 68 or IELTS 5.5 or higher, unless they are a native English speaker (*)</p> <p>(*) NOTE: In case TOEFL or IELTS are not held in your country, please submit;</p> <p>1) Official English Test Score along with an official conversion table of IELTS or TOEFL iBT score, issued by the test organization. OR 2) The 'English Proficiency Report' (download the form from the website below) Completed by a full-time faculty member teaching English language classes or a full-time faculty member who has obtained a degree from a university where the instruction was in English.</p>																						
<p><b>Student Application Materials</b></p>	<p><a href="https://www.aoyama.ac.jp/en/admission/exchange/material.html">https://www.aoyama.ac.jp/en/admission/exchange/material.html</a></p> <p>* Please refer to the Application Instructions of the semester sent by the International Center for the details.</p>																						
<p><b>Nomination Period</b> (from partner institutions to AGU)</p>	<p><b>Spring (1<sup>st</sup> Semester)</b></p>	<p><b>Fall (2<sup>nd</sup> Semester)</b></p>																					
<p><b>Student Application Deadline</b></p>	<p><b>November 10, 2023</b></p>	<p><b>April 10, 2024</b></p>																					
<p><b>* Please note that AGU accept applications only from the students who were nominated by our partner institutions during the nomination period.</b></p>																							
<p><b>Accommodation and Others</b></p>																							
<p><b>Student Facilities and Support:</b></p>	<p><a href="https://www.aoyama.ac.jp/en/campuslife/facilities.html">https://www.aoyama.ac.jp/en/campuslife/facilities.html</a></p>																						
<p><b>Housing Information for Exchange Students</b></p>	<p><a href="https://www.aoyama.ac.jp/en/admission/exchange/housing_exchange_program.html">https://www.aoyama.ac.jp/en/admission/exchange/housing_exchange_program.html</a></p>																						
<p><b>Estimated Living Costs</b></p>	<p>The following is an estimate living costs of attending AGU as an Exchange Student for a full academic year (12 months).</p> <table data-bbox="635 1798 1145 2056"> <tr> <td>Room &amp; Board</td> <td>¥</td> <td>1,260,000</td> </tr> <tr> <td>Books and Materials</td> <td>¥</td> <td>60,000</td> </tr> <tr> <td>Transportation</td> <td>¥</td> <td>35,000</td> </tr> <tr> <td>Extracurricular activities</td> <td>¥</td> <td>70,000</td> </tr> <tr> <td>National Health Insurance</td> <td>¥</td> <td>25,000</td> </tr> <tr> <td>Miscellaneous</td> <td>¥</td> <td>100,000</td> </tr> <tr> <td><b>Total</b></td> <td><b>¥</b></td> <td><b>1,550,000</b></td> </tr> </table>		Room & Board	¥	1,260,000	Books and Materials	¥	60,000	Transportation	¥	35,000	Extracurricular activities	¥	70,000	National Health Insurance	¥	25,000	Miscellaneous	¥	100,000	<b>Total</b>	<b>¥</b>	<b>1,550,000</b>
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<b>Health Insurance/Travel Insurance</b>	<p><b>Japanese National Health Insurance (NHI) is compulsory</b> (approx. JPY2,000/m. Varies according to city/ward where a student resides). Must apply on arrival at local city/ward office.</p> <p>Besides the above, it is highly recommended that students arrange appropriate overseas travel insurance in their home country, which should cover their study period in Japan.</p>
<b>University Fitness Center</b>	<p>Membership fee is JPY3,000/per academic year. Students are required to take a Fitness Center orientation and university health check-up in order to use the center.</p>
<b>Support for Exchange Students</b>	
<b>Tutor (Buddy) System</b>	<p>Student volunteers (mostly local Japanese students) will be assigned to provide peer support on school and day-to-day matters.</p>
<b>Aoyama Gakuin Chat Room</b>	<p>Chat Room is a space on campus where international students and Japanese students teach their languages to each other (free of charge).  <a href="https://www.aoyama.ac.jp/en/campuslife/chat_room/">https://www.aoyama.ac.jp/en/campuslife/chat_room/</a></p> <p><b>-Japanese Sessions:</b> Japanese students teach international students conversational Japanese</p> <p><b>-English Sessions:</b> English-speaking exchange students can work as chat leaders to teach Japanese students conversational English (will be paid per hour)</p>
<b>Counseling Services on Campus</b>	<p>English-speaking counselor is available three days/week at Aoyama Campus. Counseling in Japanese is also available every week day at Student Counseling Center at Aoyama and Sagamihara Campus.</p> <p>* Advanced reservation is required. Free of charge.</p>
<b>Social and Cultural Events</b>	<p>-International Coffee Hour (twice every semester)</p> <p>-Other optional events: Viewing Kabuki, visiting historical sites</p>

Note: The information on this sheet is as of August 21, 2023. It is subject to change.